

Site Leadership Council
January 27, 2009
4:30-5:45p.m.

In attendance:

Erin Kernkamp
Sheryl Terry
Bryan Grau
Ana Salcido

Peter Joyce
Javier Bolivar
Nancy Rodriguez
Deb Gil R. Casado

1-NMI-NMCS Site Leadership Council Governance Structure, Purposes and Procedures DRAFT (As written by Bryan Grau and edited in three (3) places (shown in red highlight) by Sheryl Terry)

Structure and Purposes

The SLC consists of six standing committees, functioning at different levels of development, including:

- **Liderazgo:** Spanish dominant parents are facilitated by NMI Director, Nancy Rodriguez and a parent, to be determined, with the goals of community education on NMCS and how to negotiate through the public school system; parent education to reinforce skills and knowledge introduced at school.

- **Padres to Parents:** all families are welcomed to participate; co-chaired by Sheryl Terry, NMCS parent and Peter Joyce, NMCS Parent and NMI Director (parent liaison); supporting parent education to achieve high academic standards; establishing effective communication networks (informational and social in nature) between all NMCS stakeholders; advocating for family-friendly admissions policies. P2P also shares responsibility for adhoc committees, e.g. the Teacher-Parent Vision sub-committee that is working on developing k-5 themes, grade level multicultural events and updating a community vision.

- **Administration:** Director Javier Bolivar leads NMCS Leadership Team to create, implement, evaluate the School Improvement Plan.

- **Summer programs:** chaired by Ana Salcido, NMI Director and part time NMCS teacher; developing plans for Spanish immersion camp; reinforcing identified academic skills; advancing inter-parent exchanges and education to support DLI literacy at home.

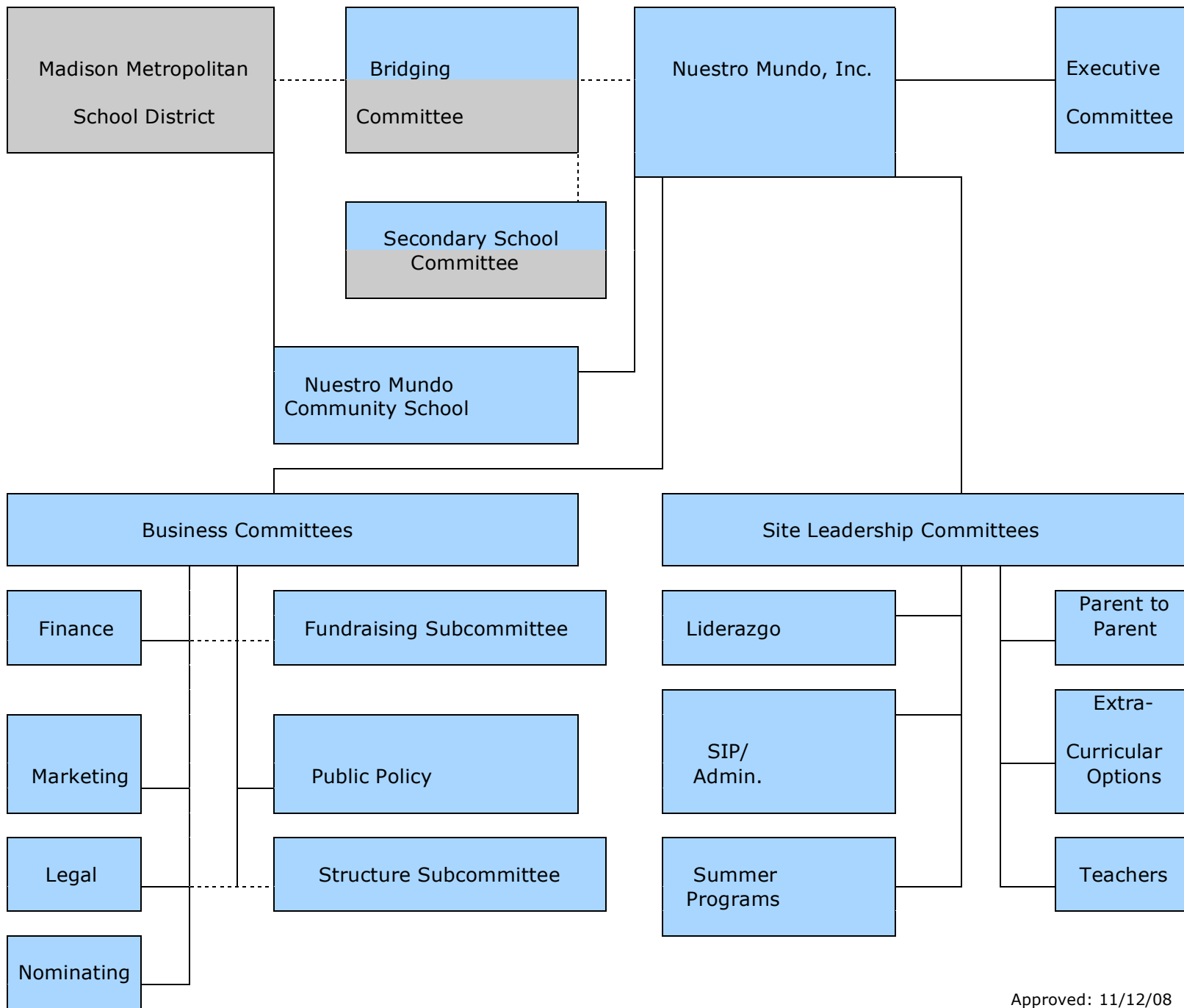
- **Teachers:** chaired by NMCS Teacher and NMI Director, Maya Martinez-Hart and co-chaired by Erin Kernkamp Salisbury, NMCS Teacher; to advocate for teacher issues related to charter; seek funding sources for special teacher-initiated projects and identify other issues of concern to NMCS Teachers. Maya and Erin are planning to hold a regular teacher meeting and to improve communication between NMCS Teachers and Stakeholders.

- **Extracurricular:** not activated this year; goal to create a plan to lead, produce and finance an after school theater group and production with NMCS students and paid staff.

Responsibilities, Procedures and Flow of Communication

- SLC meets every 4th Tuesday ~~last Tuesday~~ of each month, during the school year, except in December
- It is currently co-chaired by Debora Gil R Casado and Bryan Grau, both NMI Directors
- Agenda items should be communicated to one of the co-chairs at least one week before the monthly SLC meeting
- SLC minutes will be posted on the NMI webpage (www.nuestromundinc.org)
- All committee communications, surveys, activities, and other initiatives must be communicated and coordinated through the SLC, preferably at the monthly SLC meetings
- Stakeholders with specific problems or issues about school-related matters should follow this procedure of resolution: discuss with teacher, then principal, then SLC, then NMI Chairperson (Juan Jose Lopez, JuanJose.Lopez@dwd.wisconsin.gov, then NMI Board of Directors (meets every second Wednesday, 10 times a year)
- SLC will compose, monitor, evaluate and amend the school governance plan (SLC) annually in the SIP
- SLC will determine themes of the All-School monthly meeting, with input from standing committee representatives; logistics for the monthly meetings will be shared between the SLC and its committees
- SLC will represent committee requests to the NMI BOD for action, within the existing charter school contract and NMI policies
- SLC will insure community education on charter schools, the NMCS contract and other relevant information about the opportunities and responsibilities needed to advance our school mission and our status as a charter school
- SLC will submit an annual budget to NMI to cover committee and school-related activities, as well as child care
- NMI will appoint directors to co-chair committees while committee members will select their co-chair representative

NMI Organizational Chart



Approved: 11/12/08
 Revised: 01/22/09

Work group updates:

SLC makes recommendations to the NMI board

1-Liderazgo (Nancy Rodriguez) – Spanish speaking parent (non-English speakers)

- ❖ educate the parents about NMCS,
- ❖ provide leadership training,
- ❖ collect skill set of parents,
- ❖ teach the parents how to teach their children,

2-SIP (Javier Bolívar)

- ❖ NMI could fund teacher professional development.
- ❖ The SIP was written at the start of NMCS and has been updated each year. The SIP needs to be updated.

3-Summer program (Ana Salcido)

- ❖ immersion camp,
- ❖ academic continuation,
- ❖ parent education.

4-Parent group (Sheryl Terry)

- ❖ Current methods of communication
- ❖ The academic success of the native Spanish speaking children is driving the future of NMCS. The native English speaking children are reaping the benefits of this.

5-Extracurricular

- ❖ drama club (Sarah Meier)

6-Teachers (Maya Martinez-Hart)

- ❖ Potential issues for the Teacher work-group
 - Admission for teacher's children
 - Acquiring grant money.
 - Limiting the amount of communication sent to teachers. The teachers have been overwhelmed by all of the communication being sent to them. They want and need information but may need information sent in a more condensed form. Erin Kernkamp agreed to read SLC and NMI board meeting minutes and summarize them to be included in the weekly memo from Javier to staff.
 - NMI chooses the NMI teacher representative.
 - Should the teacher committee be included in the NMI organizational chart? NMCS has a small group of teachers and are already participating in several committees (literacy/math action teams, staff meeting, SLC, Teacher-Parent vision).

All-School Meeting review

-Should P2P be responsible again for planning the All-school meeting? P2P already has greeters, prepares minutes, schedules the room, schedules childcare, and prepares meeting flyers. P2P will discuss this topic and provide a response to SLC.

-February All school meeting

- ❖ Contract review (Deb Gil R. Casado and Bryan Grau)
- ❖ Above the line/Below the line/Bottom line/ presentation (Javier Bolivar)

-March All school meeting

- ❖ Summer program update
 - Describe the program.
 - Recruit volunteers.
- ❖ Reading Day School update
 - Describe the program.
 - Recruit community involvement.

Javier's update

-New 2nd grade teacher as of January 26, 2009. She is a full time MMSD teacher. She has a temporary contract until June 30, 2009. She will have to re-interview.